



Love . Hope . Courage

Nursling Street
Nursling
Southampton
SO16 0XH
Email: adminoffice@nursling.hants.sch.uk
Telephone: 02380732289
Headteacher: Mrs Joanne Jearrad BEd Hons.

19th April 2024

Wrap Around Care Terms and Conditions

Breakfast Club operates from 7:40am to 8:40am. The gate is manned for a 15 minute window between 7:40am and 7:55am to enable you to drop your child off. We ask that you bring your child in within this 15 minute window.

If you arrive after 7:55am, you will need to telephone the Breakfast Club mobile phone number on 07543793590 and wait until a Breakfast Club adult walks round to let you in. This may take a few minutes and it is imperative you wait with your child until handed over to an adult. Please note that the School Office is not open at this time so please do not phone the school telephone number as you will not get through. We also ask that you do not bring your child through the car park to the After School Club gate as the car park is very busy in the morning with staff arriving for work and there isn't a pavement.

After School Club operates from 15:15 to 17:45. Children are collected from the gate in the staff car park. Children must be collected promptly by 5.45pm at the latest.

1. We will not release children to people who are not on the registration form as authorised to collect them. If someone else is collecting your child, the office must be informed prior to the session.
2. All children must be collected from After School Club. We will not allow children to leave the school site on their own.
3. Fees are to be paid in full by the date quoted on your invoice. There is no remittance of fees for absence. You will not be charged if the school is closed.
4. There will be a penalty for late payments.
5. Incidents of late collection are recorded and incur a fee. The cost for collecting children late, after 5.45pm, will be a fee of £5 for every 5 minutes over time. This charge is to discourage people from arriving after scheduled collection time and should not be seen as a charge permitting late collection. Collecting your child late has a detrimental impact on our staff, who are relying on public transport to get home. When late collection occurs regularly, we reserve the right to withdraw access to the club.

6. We cannot accept children who are likely to infect others or are unwell and if a child becomes unwell during the session, every effort will be made to contact the parents. In an emergency the appropriate services will be called.
7. Please label all clothing.
8. Children should not bring sweets, Chewing gum, money, electronics or valuables to the club.
9. It is the responsibility of the parents to inform the club of any changes to contact numbers, health matters, pick-up arrangements, address, and any other information on the registration form.
10. We reserve the right to withdraw the offer of a place at any time.
11. Behaviour and our 3 strikes policy: We expect all of our children, attending wrap around care to abide by our school behaviour policy rules. If your child puts themselves, another child, or adult at risk and chooses not to follow an adult's instruction, you will be issued with a behaviour notice. If you receive a third behaviour notice within a half term this will result in a 10 day ban from access to wrap around care.
12. If your child soils themselves you will be contacted to come and collect them.
13. If you book club on an ad-hoc basis, you will need to pay in advance of attendance and this will be non-refundable.
14. We require a 20 day notice period if you no longer require your child's permanent agreement place.

I agree to abide by the terms and conditions of the club during attendance. I accept responsibility for the payment of fees, on time and in full and understand my child/ren may lose their place/s if fees are not paid by the due date

Signed..... Date.....

Full name of child..... Relationship to child.....

*The Lord says "I will guide you along the best pathway of your life.
I will advise you and watch over you."
Psalm 32:8 NLT*