

<b>Charging and Remissions Policy</b>
<b>Nursling C of E Primary School</b>
<b>Date of Issue: November 2023</b>
<b>Review date: November 2024</b>



<b>Review</b>	
11/11/2020	Added a paragraph to allow charging for Wrap Around Care (Breakfast and After School Club in Cyril's Den).
08/11/2022	No change
07/11/2023	No Change

Nursling C of E Primary School aims to deliver a broad and balanced curriculum that is enriched through a wide variety of additional experiences. These take place both on and off the school site and all activities are chosen to support the children's learning and the ethos of the school. We always try to subsidise activities and visits as it is our policy that every child should have the opportunity to take part.

### **MONITORING & REVIEW**

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made and review this Policy annually or earlier if necessary. This document has been written with guidance from the Department for Education statutory policies for schools. Section 449 – 462 of the Education Act 1996 set out the law of charging for school activities in schools maintained by local authorities in England.

### **CHARGES**

The school may charge for activities that are outside of the school curriculum and are not related in whole or in part to the National Curriculum (for example, full or partial costs of residential trips outside school hours).

Any charge may not exceed the actual cost of providing the activity divided equally by the number of pupils participating in the activity.

A voluntary charge might be levied for all out of school visits relating to the curriculum.

(See Voluntary Contributions below).

#### **1. Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school may invite parents to contribute to the cost of the trip. All contributions are voluntary. If insufficient voluntary contributions are received, it may be necessary to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. These children will not be treated differently from any others. Parents have a right to know how each trip is funded. The school will provide this information on request.

#### **2. Residential Visits**

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, there is no charge for the education. However, a charge to cover the costs of board and lodging and a voluntary contribution for transport and activity costs could be sought.

#### **3. Music Tuition**

All children study music as part of the normal school curriculum. There is no charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum.

#### **4. Swimming**

The school organises swimming lessons which take place in school time and are part of the National Curriculum. We may ask for a voluntary contribution towards the cost of these lessons.

#### **5. Damage and Breakages**

Parents will be asked to pay for the cost of replacement or repair of any property and equipment, where the school considers the damage or loss to be the fault of the pupil's misbehaviour or negligence.

#### **6. Wrap Around Care (Breakfast and After School Club in Cyril's Den)**

Following guidelines from the DfE, the school will recover the costs of providing these extended services directly from those who use them. The level of charging therefore will be based on actual costs and will be reviewed as required. The current fees are published on the school website.

#### **7. After-School Activities**

For activities outside school hours, a charge, up to the cost of the activity, may be levied. A timetable of After-School Activities will be issued and will include the cost of the activity.

#### **8. Lettings**

At present, we do not let our buildings. The governing body will review this policy before any letting contracts are negotiated.

#### **REMISSIONS**

In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at a reduced charge to parents/carers in certain circumstances. If parents are experiencing financial difficulty, they are invited to discuss the matter in confidence with the Headteacher.

#### **SUMMARY**

Parents will be given sufficient notice of forthcoming trips and activities. Full details of all charges explained in this policy will be outlined in writing at the time the activity is taking place.

The Headteacher will ensure that careful consideration is taken when costing each activity and that it does not exceed the actual cost.